BROUGHTON
ANGLICAN COLLEGE

Life Through Christ

Position Profile

Grade Coordinator - Junior School

CAMPBELLTOWN
ANGLICAN SCHOOLS

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Grade Coordinator - Junior School

Broughton Anglican College is a Pre Kinder to Year 12 Christian School in the Macarthur region and provides exceptional educational opportunities to more than 1,500 students. Staff enjoy an innovative teaching environment with supportive peers, students, parents and carers.

This position is a full-time permanent position commencing in January 2027.

The successful candidate will be responsible to lead a teaching team to deliver high quality Christian education, developing students for life through Christ. This is an exciting opportunity for a middle leadership role in a growing Christian school.

Core Requirements:

Applicants for the position of Grade Coordinator must demonstrate at a minimum that they:

- are a committed Christian, who is active in the life of a Bible-based Evangelical Church.
- have sufficient expertise and knowledge to lead the implementation of the College's vision of distinctively Christian pastoral care.
- conduct themselves in a manner in keeping with the College ethos and Code of Conduct at all times, modelling Christian maturity to the College community.
- have sufficient expertise and knowledge to lead and coach a teaching team through effective and research-based teaching practices
- have exceptional communication and relational leadership skills.
- have knowledge of relevant compliance requirements in schools.
- have a valid Working with Children Check in NSW (WWCC).
- have active accreditation to teach in NSW from NESA.

Core Responsibilities:

The Grade Coordinator should work to ensure:

- all students within the grade are provided with high-quality learning experiences and pastoral support that promote their academic, social, emotional and spiritual growth
- consistent, effective and cohesive teaching practices are implemented across the grade, including differentiation and a distinctly Christian approach to learning and student development
- classroom teachers are coached, supported and held accountable for delivering high-quality teaching that meets the diverse needs of all learners
- assessment practices are consistent and effective across the grade, with student data being analysed and used to inform teaching, intervention and reporting
- targeted Tier 2 supports for student learning, behaviour and wellbeing are coordinated and implemented, with guidance provided to teachers under the direction of the Dean of Learning and Dean of Students
- curriculum requirements and compliance expectations are met across the grade team
- grade-based events, initiatives and activities are effectively planned, coordinated and delivered to enhance student learning, engagement and community connection
- collaboration, communication and professional accountability are fostered within the grade team to ensure a positive and high-performing learning environment.

Details of Employment:

- Class teachers of the assigned Grade team report to the Grade Coordinator.
- This position is responsible directly to the Dean of Learning and Dean of Students
- This position is also responsible to the Deputy Principal Junior School and the Principal.
- This position attracts a Leadership Level 1 allocation and salary will be determined under the conditions of the Independent Schools (Teachers) Cooperative Multi-Enterprise Agreement 2025 after training and experience has been considered
- This position includes a reduced teaching load.
- The position is subject to a Professional Performance Review annually by the Dean of Learning.